CARE AWARDS 2016

GUIDANCE NOTES

AWARDS CATEGORIES:

1. Ancillary & Support Staff Award
2. Nutrition & Eating Well Award
3. Meaningful Activity Award
4. Training & Staff Development Award
5. Innovative Practice Award
6. Volunteer Award
7. Resident Achievement Award
8. Manager/ Leader of the Year Award
9. Nurse of the Year Award
10. Carer of the Year Award
11. Specialist Service/ Unit of the Year Award
12. Care Home Service of the Year Award
13. Significant Contribution Award

Awards will be held on Friday 18th November 2016 at the Hilton Hotel, Glasgow

Closing Date: Friday 16th September 2016
Awards Guidelines

Award 1 - The Ancillary & Support Staff Award

This award will recognise an excellent member of ancillary or support staff (for example, cooks, handy persons, cleaners and co-ordinators).

The recipient could also be providing an external service (for example, physiotherapists, chiropodists, administration). Nominees should:

- Make a significant contribution to the overall care provision
- Give an excellent service to residents
- Show respect to residents and treat them with dignity
- Demonstrate excellence in their job (how)
- Use initiative (example)
- Take special pride in their work

Award 2 - The Nutrition & Eating Well Award

This award recognises the ‘whole home approach’ to food and nutrition within the care home, providing recognition to the catering and care staff and nutrition-related activities in the home. The winner will be the person or team that can demonstrate:

- Providing a worthwhile mealtime experience
- Provision of a varied and innovative menu
- Positive understanding of the diverse nutritional needs of residents
- Provision and promotion of healthy food choices
- Maintenance of good standards of hygiene and environmental health

Additional evidence must be provided in the form of menus, training plans, photographs and/or supporting statements indicating the initiatives that have taken place to improve and enhance the mealtime experience.

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Award 3 - The Meaningful Activity Award

This award will recognise creativity, commitment and achievement in the provision of meaningful activity programmes in care homes. Nominees should evidence:

- Ability to provide and give examples of an exceptional range of services
- Understanding of individuals’ needs for activities
- Ability to demonstrate how residents and/or relatives/carers participate in the development of new activities
- Awareness of how to motivate people
- Inclusion for people with a range of mental and physical disabilities
- Innovation and passion for their role
- Examples of how the activities have added to the quality of care and life for residents

Award 4 - Training & Staff Development Award

This award will acknowledge the importance of training within care services and looks for a person or team or care home that has shown:

- Enthusiasm and determination in identifying training and development needs of care staff
- Commitment and achievement in promoting, delivering and sustaining training and continuing professional development programmes
- Success in establishing rolling training programmes
- Ability to enthuse and energise staff to attend and request training

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Award 5 - The Innovative Practice Award

With the arrival of Self-Directed Support and the integration of health and social care, this award seeks to recognise a team who have embraced change and shown creativity in implementing new practices, large or small, to the benefit of residents, the community and/or health and social care partners. The winning people, team or service will have:

☑ Demonstrated an innovative approach to empowering people to have more control over the support they need in their lives

☑ Developed a positive approach to partnership with residents, families, care home staff, colleagues or external partners to improve the lives of those in care homes

☑ Sought to embed the values of informed choice, collaboration, involvement, participation, risk enablement and dignity in their work

Award 6 - The Volunteer Award

This award recognises the crucial role of the extended care home family, beyond staff and residents. The recipient will be:

☑ An individual or group who makes a significant contribution to the care effort in their own time

☑ A relative, volunteer, community group or other person/group who are not employed by the care home and do not reside there

☑ Able to demonstrate how the nominee supports the care home and/or its residents

☑ Able to evidence the positive impact their involvement has had on care home resident(s)

☑ An example of positive engagement between the care home and the wider community

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Award 7 - The Resident Achievement Award

This award seeks to celebrate the lives of individuals and their continued achievements whether within the home or in the wider community. It will be awarded to an individual resident or group of residents who have:

- Overcome difficulties
- Tried something new
- Taken steps to enhance their lives or those of others in the care home
- Accomplished something they didn’t think they could
- Established/ maintained links between the care home and the wider community

Award 8 - The Manager / Leader of the Year Award

This award will be given to a member of care home staff, regardless of level, who has demonstrated effective management and leadership in the development of the service and the delivery of quality care. They will:

- Show vision in developing person centred care and supporting staff to meet the changing needs of the residents
- Be able to demonstrate a high level of expertise together with exceptional skills in the complex business of management and leadership within a care home
- Demonstrate their commitment and leadership in promoting good practice in person-centred care and support
- Demonstrate a commitment to learning and development activities
- Give an example(s) of leadership best practice: induction; supervision and appraisal systems; continuing professional development, qualifications and achievements

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Scottish Care - Care Home Awards 2016 Guidance

- Give an example of supporting staff
- Show how they keep up to date with the latest information
- Be able to reflect on what could be better and support others to bring about change

Award 9 - The Nurse of the Year Award

This award will be presented towards an outstanding individual who represents effective nursing practice within the care home environment. In addition to the criteria for Carers (see Award 10), they will:

- Be a dedicated professional nurse
- Have the ability to lead by example
- Inspire other staff within the home in delivering high quality care

Award 10 - Carer of the Year Award

This award recognises the significant role of carers in consistently providing a high quality standard for people living in residential care. The winner can be a carer of any level, including newcomers, but will:

- Give an excellent service to clients
- Understand and demonstrate treating each person as an individual by giving a personalised service
- Help people to be more independent wherever possible
- Respect people’s right to privacy and dignity
- Involve clients and their relatives/carers in the development of their care
- Have examples of putting in extra effort for clients – ‘going the extra mile’

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Award 11 - The Specialist Service/ Unit of the Year Award

This award will be given to a service or unit within a service that can reflect the specific skills needed to manage and deliver services sensitive to the needs of older people with dementia, other specialist conditions or client groups.

The judges will look for:

- Understanding and demonstrating treating each person as an individual by giving a personalised service
- Ability to demonstrate how they have made a difference to individuals through their specialist care
- Examples of positive risk taking in good care provision
- Passion for improving care/lives of people with specialist needs
- Demonstrating excellence and innovation in developing their care provision

Award 12 - The Care Service of The Year Award

This prestigious award will be given to the individual care home service that can prove that it is at the forefront of excellent care provision in Scotland. The winner will be a single service, regardless of the size of the organisation. Organisations may only enter one of their care home services for this award. The winning service will:
Award 13 - The Significant Contribution Award

Each year, Scottish Care wishes to recognise people who have made a significant and sustained contribution to the care home sector. This may be either in relation to an individual home or more widely within the sector. The winner will:

- Have worked in the sector for a significant period of time
- Evidence how their sustained input has positively benefited individuals, the care home service and/or the sector more generally
- Provide a background to their career within the sector
- Evidence how they embody the qualities we aspire to in the delivery of care
Please provide your award submission via Survey Monkey, accessible at: https://www.surveymonkey.co.uk/r/carehomeawards2016

The deadline for entries is Friday 16th September 2016.

You may also submit supporting evidence but this must not exceed two sides of A4 paper. This must be sent via email to jamie.mcgeechan@scottishcare.org by the awards deadline and must be completed in conjunction with an online entry, otherwise the entry will not count. Please ensure supporting evidence is clearly marked to show which nomination it relates to.

Please note: some awards require additional information, which can be separate to the A4 submission. Please refer to awards guidelines.

Judges will base their decision only on information contained within award submissions. Therefore please ensure your submission provides quality information and follows the guidelines supplied above for each award category.

All individuals and teams nominated who are not selected as finalists will receive their nomination certificates after the Awards event has taken place.

By entering the Scottish Care Awards, entrants agree to the contents of their submission being used in media releases and agree to participate in live photography at the Awards ceremony.

Contact:

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